Annual Impartiality Report (template)

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Document	BFS-RPT-01 · Annual Impartiality Report (template)
Edition	1.0 (interim)
Issued	19 November 2026
Owner	Impartiality Committee
Review	Every 3 years, or sooner if requirements change

> Issued by BFS management as an interim edition. It will be reviewed and ratified by the Governing Board at its first meeting after the committees are constituted.

Contents

1. Governance: committee composition by stakeholder category, vacancies, meetings held, attendance
2. Conflict of interest: number of declarations, number of withdrawals from decisions (no names)
3. Risk-to-impartiality register: risks reviewed, new risks, actions taken, residual risks
4. Separation of training and certification: any links identified and how they were controlled
5. Finance: share of income by source category; any customer above 10% of income
6. Certification activity: applications, assessments, pass rates by scheme, certifications, suspensions, withdrawals
7. Appeals and complaints: number, categories, outcomes, average time to close
8. Examination quality: reliability statistics, examiner agreement, items retired
9. Impartiality Committee opinion and recommendations, and the Board's response
10. Actions for the coming year

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Template (PDF). Fields are empty; BFS will not publish figures until it has real data.