Governance Document Pack: Index

Bureau of Fitness Standards · bureauoffitness.org

All documents are at https://bureauoffitness.org/docs/ and listed on https://bureauoffitness.org/transparency.html.

> BFS operates its personnel certification schemes in alignment with the requirements of ISO/IEC 17024:2026. BFS does not currently hold accreditation to ISO/IEC 17024. Formerly accredited by NABET (QCI), No. PCB007, for certification of persons under ISO/IEC 17024:2012 (2018 to 2021). Committee seats: 47 defined, none filled at the date of issue.

Code	Document	Edition	Issued	Owner	File
BFS-GOV-01	Governance Structure and Independence	1.0 (interim)	19 November 2026	Governing Board	BFS-GOV-01-Governance-Structure-and-Independence.pdf
BFS-TOR-01	Terms of Reference: Governing Board	1.0 (interim)	19 November 2026	Governing Board	BFS-TOR-01-Terms-of-Reference-Board.pdf
BFS-TOR-02	Terms of Reference: Standards Council (Scheme Committee)	1.0 (interim)	19 November 2026	Governing Board	BFS-TOR-02-Terms-of-Reference-Standards-Council.pdf
BFS-TOR-03	Terms of Reference: Certification Committee	1.0 (interim)	19 November 2026	Governing Board	BFS-TOR-03-Terms-of-Reference-Certification-Committee.pdf
BFS-TOR-04	Terms of Reference: Accreditation Committee (CPD and Providers)	1.0 (interim)	19 November 2026	Governing Board	BFS-TOR-04-Terms-of-Reference-Accreditation-Committee.pdf
BFS-TOR-05	Terms of Reference: Examination and Psychometrics Panel	1.0 (interim)	19 November 2026	Governing Board	BFS-TOR-05-Terms-of-Reference-Exam-Panel.pdf
BFS-TOR-06	Terms of Reference:	1.0 (interim)	19 November 2026	Governing Board	BFS-TOR-06-Terms-of-Reference-

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	Impartiality Committee				Impartiality-Committee.pdf
BFS-TOR-07	Terms of Reference: Appeals Panel	1.0 (interim)	19 November 2026	Governing Board	BFS-TOR-07-Terms-of-Reference-Appeals-Panel.pdf
BFS-TOR-08	Terms of Reference: Complaints and Disciplinary Panel	1.0 (interim)	19 November 2026	Governing Board	BFS-TOR-08-Terms-of-Reference-Complaints-Panel.pdf
BFS-POL-01	Impartiality and Independence Statement	1.0 (interim)	19 November 2026	Governing Board, advised by the Impartiality Committee	BFS-POL-01-Impartiality-and-Independence-Statement.pdf
BFS-POL-02	Conflict of Interest Policy	1.0 (interim)	19 November 2026	Impartiality Committee	BFS-POL-02-Conflict-of-Interest-Policy.pdf
BFS-TPL-01	Risk-to-Impartiality Register (template)	1.0 (interim)	19 November 2026	Impartiality Committee	BFS-TPL-01-Risk-to-Impartiality-Register-Template.pdf
BFS-POL-03	Confidentiality Policy	1.0 (interim)	19 November 2026	Governing Board	BFS-POL-03-Confidentiality-Policy.pdf
BFS-POL-04	Appeals Procedure	1.0 (interim)	19 November 2026	Governing Board	BFS-POL-04-Appeals-Procedure.pdf
BFS-POL-05	Complaints Procedure	1.0 (interim)	19 November 2026	Governing Board	BFS-POL-05-Complaints-Procedure.pdf
BFS-POL-06	Disciplinary and Sanctions Procedure	1.0 (interim)	19 November 2026	Governing Board	BFS-POL-06-Disciplinary-and-Sanctions-Procedure.pdf
BFS-POL-07	Code of Ethics and Professional Conduct	1.0 (interim)	19 November 2026	Standards Council	BFS-POL-07-Code-of-Ethics-and-Professional-Conduct.pdf
BFS-POL-	Scope of Practice for Fitness	1.0 (interim)	19 November	Standards Council	BFS-POL-08-Scope-of-Practice-for-

Code	Document	Edition	Issued	Owner	File
08	Professionals		2026		Fitness-Professionals.pdf
BFS-POL-09	Assessor and Examiner Standard	1.0 (interim)	19 November 2026	Examination and Psychometrics Panel	BFS-POL-09-Assessor-and-Examiner-Standard.pdf
BFS-POL-10	Accredited Provider Quality Standard	1.0 (interim)	19 November 2026	Accreditation Committee	BFS-POL-10-Accredited-Provider-Quality-Standard.pdf
BFS-POL-11	Certification Lifecycle	1.0 (interim)	19 November 2026	Certification Committee	BFS-POL-11-Certification-Lifecycle.pdf
BFS-POL-12	Use of Certificates and Marks Policy	1.0 (interim)	19 November 2026	Governing Board	BFS-POL-12-Use-of-Certificates-and-Marks-Policy.pdf
BFS-POL-13	Records Retention Schedule	1.0 (interim)	19 November 2026	Governing Board	BFS-POL-13-Records-Retention-Schedule.pdf
BFS-POL-14	Document Control Procedure	1.0 (interim)	19 November 2026	Governing Board	BFS-POL-14-Document-Control-Procedure.pdf
BFS-RPT-01	Annual Impartiality Report (template)	1.0 (interim)	19 November 2026	Impartiality Committee	BFS-RPT-01-Annual-Impartiality-Report-Template.pdf
BFS-POL-15	Privacy Notice	1.0 (interim)	19 November 2026	Governing Board	BFS-POL-15-Privacy-Notice.pdf
BFS-STD-01	Job Task Analysis Methodology	1.0 (interim)	19 November 2026	Standards Council	BFS-STD-01-Job-Task-Analysis-Methodology.pdf
BFS-GOV-02	Path to Accreditation (Roadmap)	1.0 (interim)	19 November 2026	Governing Board	BFS-GOV-02-Path-to-Accreditation.pdf
BFS-FRM-01	Conflict of Interest Declaration (form)	1.0 (interim)	19 November 2026	Impartiality Committee	BFS-FRM-01-Conflict-of-Interest-Declaration.pdf

Code	Document	Edition	Issued	Owner	File
BFS-FRM-02	Confidentiality Undertaking (form)	1.0 (interim)	19 November 2026	Governing Board	BFS-FRM-02-Confidentiality-Undertaking.pdf
BFS-TPL-01	Impartiality risk register (spreadsheet)	1.0 (interim)	19 November 2026	Impartiality Committee	BFS-TPL-01-Impartiality-Risk-Register.xlsx