Path to Accreditation (Roadmap)

Bureau of Fitness Standards · bureauoffitness.org

Document	BFS-GOV-02 · Path to Accreditation (Roadmap)
Edition	1.0 (interim)
Issued	19 November 2026
Owner	Governing Board
Review	Every 3 years, or sooner if requirements change

> BFS operates its personnel certification schemes in alignment with the requirements of ISO/IEC 17024:2026. BFS does not currently hold accreditation to ISO/IEC 17024. Formerly accredited by NABET (QCI), No. PCB007, for certification of persons under ISO/IEC 17024:2012 (2018 to 2021).

Phase 1 · Foundation

Under way (November 2026)

- Competency standards S101–S104 and the CPD framework published (Edition 1.0, November 2026) — done
- Governance structure, terms of reference and core policies published (interim Edition 1.0) — done
- Open call for committee nominations — open
- Constitute the Governing Board, Impartiality Committee, Standards Council and other committees — goal
- Board ratifies policies; first impartiality risk review — goal

Phase 2 · Validation

Goal

- Job task analysis survey for each role, with a representative sample
- Standards Council approves examination blueprints from JTA results
- 30-day public consultation on any changes to the standards
- Item writing and review; standard setting (modified Angoff); pilot examination
- Publish the fee schedule

Phase 3 · Operation

Goal

- First examination window and first certification decisions
- Public register opens with real entries

- First CPD provider approvals
- Internal audit against ISO/IEC 17024 and management review
- First annual impartiality report published

Phase 4 · Accreditation

Goal

- Choose a national accreditation body that is a signatory to the IAF Multilateral Recognition Arrangement for ISO/IEC 17024 (certification of persons)
- Readiness review, application, document review and witnessed assessment
- Achieve accreditation of the BFS personnel certification schemes
- Explore membership of ICREPs (International Confederation of Registers for Exercise Professionals) and map BFS standards to international frameworks
- Seek independent academic and professional review of the standards